



This tender floated in NIC-CPP Portal with Tender ID: 2024_HOCL_819171_1 dt. 31/07/2024, with due date 15/08/2024 at 02:00 PM GeM Portal with GeM Bid No. GEM/2024/B/5231746 dt. 31/07/2024 with due date 16/08/2024 at 04:00 PM.

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TENDER NOTICE FOR HIRING OF MOBILE CRANE & FORKLIFT- ARC

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ANNEXURE-I

GENERAL TERMS AND CONDITIONS OF THE TENDER

EMD - ₹25,000/- (Not applicable to MSME/NSIC/PSUs) shall be paid by through NEFT/RTGS & Bank Guarantee.

Bank Details - State Bank of India
- A/c No. 37881840330
- IFSC - SBIN0013551
Branch Name - Belapur, Mumbai

EMD of the tenderer will be forfeited under the following conditions:-

1. If after opening of the tender, the tenderer revokes his tender or increase his quoted rates.
2. If the tenderer does not commence the work after awarding the contract.
3. No interest on EMD will be paid.
4. EMD of the successful tenderer will be adjusted against the security deposit.
5. EMD of unsuccessful bidders shall be refunded after finalization of the contract and no interest shall be payable.
6. The tender is revoked or varied during its validity period.
7. The Prices are increased unilaterally after the tender opening and during its validity.
8. The tenderer after intimation of acceptance of the tender fails to execute the agreement/or furnish security deposit within the stipulated time.

Pre-qualification Criteria

The Tenderers shall submit the following in the Technical bid (Un priced Bid) without which the tender will be rejected.

- Complete set of Tender Document (Annexure I, II, III, IV, V, A, B C, D,E ,F, H, Q, R & S complete set of Tender Documents) duly filled in and signed by the Tenderer as prescribed in different clauses of the Tender Document.
- GCC duly filled in the relevant portions, signed and stamped all the pages by the tenderer (The tenderers have to download the GCC (General Conditions of Contract) from our web site www.hoclkochi.com and the same has to be returned along with the technical bid duly signed and stamped in all pages.

Criteria (Not applicable to already registered vendors of HOCL)

- Information regarding tenderer as stipulated in Clause.1 .
- Details of work of similar type and magnitude carried out by the tenderer.
- Organization chart giving details of field management at SITE, the tenderer proposes to have for this work including bio-data of the Site-in Charge and key personnel.
- The bidder should have well qualified workforce in adequate numbers for handling various stages of the work. The staff/workers details are to be furnished.
- The Bidder should submit the Crane & Forklift details including load charts along with the technical bid.
- Details of current commitments with copies of Work Orders to be submitted along with Technical Bid.
- Experience of having successfully completed similar works during the last 7 years ending 31st March 2024. (Documentary proof should be attached along with the Technical Bid).



- **Exceptions and deviations, if any, with reference to the Clause No. and page No. of Tender shall be submitted as a separate statement (Deviation Statement)**
- Any other technical information the Tenderer likes to furnish.

Clauses : (Not applicable to already registered vendors of HOCL & MSME)

1. Average annual financial turnover during the last 3 years, ending 31st March of the previous financial year, should be at least **₹3 Lakhs**. (Details of annual financial turnover to be submitted with Documentary proof).
2. Experience of having successfully completed similar works during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following:

Three similar completed works costing not less than the amount equal to **₹3.5 Lakhs**.
OR
Two similar completed works costing not less than the amount equal to **₹4.5 Lakhs**.
OR
One similar completed works costing not less than the amount equal to **₹7 Lakhs**.
3. The parties who have been blacklisted / put in holiday list or parties in respect of whom action has been initiated for Blacklisting / Holiday listing by HOCL/any government / Quasi government agencies or any PSUs shall not be considered for award of job. The tenderer should give a written declaration regarding the same.
4. In addition to Clause No.3.7 of our GCC, the tenderer who do not meet the basic requirements (technical / commercial) as per the tender enquiry document and any other important condition having significant bearing on the cost / utility / performance of the required goods, services etc. will be treated as unresponsive and the tender will be liable to rejection.

- **Performance Security**

Performance security shall be 10% of total work order value of the contract. It shall be furnished within 21 days after notification of award and it shall remain valid for a period of 60 days after completion of work.

Performance Security shall be furnished in the form of Account Payee Demand Draft/ Bank Guarantee issued from any Commercial Bank in India/ on online payment in an acceptable form.

- **Security Deposit**

- Total security deposit shall be 5% of total contract value. This shall be recovered through deductions at the rate of 5% of the value of each running account bill till the total security deposit amount is collected, after which no further deductions shall be made on this account.
- Security Deposit shall be refunded not later than 60 days to the contractor without any interest after the completion of contract in all respects and completion of all such obligations under the contract.

- **Liquidated Damages**

If the work is not completed within the stipulated time, the contractor is liable to pay a LD of ½% of the total contract value per day of the delay or part there of subject to a maximum of 5% of the contract value.

- **Period Of Contract**

Period of contract shall be one year from the date of issue of work order.



SCOPE OF SUPPLY

Materials

a. Contractor's Scope

Whatever materials required for the Crane and Forklift including diesel & lubrication oil shall be arranged by the contractor.

b. HOCL's Scope

NIL

Tools and Tackles

a. Contractor's Scope

All Tools and lifting accessories if required shall be arranged by the contractor.

b. HOCL's Scope

Nil

General Site Cleaning

Working site should always be kept cleaned up to the entire satisfaction of the Engineer/Officer-In-Charge. Upon completion of the work, all materials shall be transported to designated locations in HOCL premises as directed by the Engineer/Officer-In-Charge on daily basis. Material reconciliation has to be carried out before submitting the bill.

Time of Completion

Time of completion shall be one day from the date of instruction to start the work.

Validity of The Tender

The tender shall be kept valid for acceptance for a period of **THREE months** from the last date prescribed for receipt of the tender.

A Tenderer shall not be entitled during the said period of three months without the consent in writing of the company to revoke or cancel his tender or to vary the tendered rate or any terms thereof.

Price

The Contract will be awarded on fixed all-inclusive price unless otherwise specified. All rates in the tender shall cover applicable taxes, levies and duties. However applicable GST will be paid by HOCL subject to the successful tenderer having GST registration with Central Excise.

The price shall be quoted both in figures and words. In case a tenderer has quoted two different prices in words and figures the lower of the two will be considered valid and binding on the tenderer.

Payment Terms

- Running Account bills will be paid on pro rata basis within 15 days after completion of work and certification by Engineer-in-Charge.
- Final bill will be paid within 30 days after completion of work and certification by Engineer-in-Charge.



Contract Preference

Contract / Price Preference or any other concessions applicable for **MSME / SSI Units /PSUs** will be as per latest Government of India Directives. For availing this benefit, the bidder shall make their claim in the Technical Bid itself and enclose necessary documentary evidence to prove their eligibility.

WE HAVE ALSO FLOATED TENDER IN GeM PORTAL. IF ANY PARTY QUOTED THROUGH GeM PORTAL AND BECAME L₁ COMPARED TO THE RATES IN NIC PORTAL, WORK WILL BE AWARDED TO THE GeM BIDDER AND VICE VERSA.

Defect Liability Period

As per GCC

Arbitration of disputes

"All disputes, differences, questions and claims arising out of, under or touching upon this Tender /Agreement/ Purchase Order/ Work Order shall be settled amicably between the parties through mutual discussion and failing that, such disputes, difference, questions or claims shall be referred for resolution through arbitration to the India International Arbitration Centre or a Sole Arbitrator to be appointed by the Chairman-cum-Managing Director of HOCL and the award of Arbitration shall be final and binding on the parties. The seat of the Arbitration shall be at Kochi, Kerala, India and the proceedings of the arbitration shall be held at Kochi, Kerala, India in accordance with the India International Arbitration Centre Act 2019 / Indian Arbitration & Conciliation Act 1996 or any statutory modification or re-enactment thereof for the time being in force.

OTHER TERMS AND CONDITIONS

General Conditions of Contract (GCC) of HOCL

The General Conditions of Contract of the company is applicable to, and forms part of the contract. The General Conditions of Contract of HOCL is available in the office of The Chief General Manager (P&A) of HOCL, Ambalamugal or can be downloaded from our Web site www.hoclkochi.com.

Right to Issue Addendum

The company reserves the right to issue any addendum to the tender document to clarify/amend/supplement and/ or delete any of the conditions, clauses or terms stated in the tender documents. Each addendum issued shall be distributed to the tenderer or his authorized representative and each such addendum shall become part of the tender documents.



ANNEXURE-II

SCOPE OF WORK

Scope of work includes but not limited to the following:

We intend to entrust the job of “providing Mobile Cranes of capacity 18MT or Above 18MT and Forklift of 3MT or above 3MT with Operator & Diesel as and when required on Annual Contract Basis for utilizing in over various plants “to some competent outside agency. The scope of works includes but not limited to:

1. Providing the services of Mobile Cranes of capacity 18MT or Above and Forklift of 3MT or above with its operators as and when required on Annual Contract Basis for changing / moving / loading / unloading different types of tanks, vessels, pipes, stacks and other machineries. The crane and forklift should be in good working condition.
2. Provide valid test certificate of the Crane, Forklift and lifting accessories when engaging the same for the work.
3. The crew should be well trained & qualified and should possess a Valid Crane and Forklift Operates License. All statutory requirements with running and maintenance of the Crane and Forklift should be met by the contractor. All insurance formalities connected with the Crane and Forklift Crew should be arranged / Settled by the contractor whenever necessary.
4. Crane should have Outrigger system. Also Hydra type cranes are not allowed in HOCL premises.
5. We will give you advance intimation regarding the requirement of the Crane and Forklift and the same of the required capacity with operator should be provided in time.
6. Diesel and lubricating oil required for the Crane and Forklift should be arranged by the Contractor.
7. The time for hire charges will be counted from the entry time at our Main gate.
8. If the Crane and Forklift becomes defective, you have to repair it at the earliest at your cost. In case a major break-down and if the Crane and Forklift becomes unserviceable, alternate arrangement shall be made by the contractor.



ANNEXURE- III

COMPLIANCE / NO-DEVIATION STATEMENT

It is hereby stated that the quotation/offer submitted by us is in full compliance with all the documents issued against the enquiry and also further confirmed that there is no deviation from all the terms and conditions as per the enquiry.

Signature of the Tenderer :

Name of the Tenderer :

Address :

Place :

SEAL

Date :



ANNEXURE - IV

COMPLIANCE OF GENERAL CONDITIONS OF CONTRACT (GCC)

It is hereby stated that we have read and understood General Conditions of Contract (GCC) and confirm that we abide by all the terms and conditions of GCC.

Signature of the Tenderer :

Name of the Tenderer :

Address :

Place :

SEAL

Date :



ANNEXURE- V

CHECK LIST

EMD - ₹25,000/- (Not applicable to MSME/NSIC/PSUs) shall be paid by through NEFT/RTGS & Bank Guarantee.

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Signature of the Tenderer :

Name of the Tenderer :

Address :

Place :

Date :